

Elkhart and St. Joseph Counties Head Start Consortium
245 North Lombardy, Suite A – South Bend, IN 46619
Office Phone: (574) 283-8127 - Fax: (574) 283-8108
Toll Free: (866) 440-8843 Web site: www.headstartesj.com
Kathy Guajardo, Executive Director

March 18, 2009

9:30 A.M.

Consortium Board Meeting

I. Call To Order

Steve Mills, President of the Consortium Board, called the meeting to order at 9:40 a.m.

II. Roll Call

President Steve Mills called for the roll call.

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| Jim Conner | Middlebury Community Schools |
| Jim DuBois | Baugo Community Schools |
| James Kapsa | South Bend Community School Corporation |
| Kathy Guajardo | Executive Director, Head Start |
| George Dyer | Concord Community Schools |
| Steve Mills | School City of Mishawaka |
| Mark Mow | Elkhart Community Schools |
| Dr. Bruce Stahly | Goshen Community School Corporation |
| Larry Phillips | Union-North United School Corporation |
| Joe Sabo | Wa-Nee School Corporation |

Chris Gregorich, Executive Secretary, called the roll and then announced that there were nine superintendents and one liaison in attendance.

Dick Reese, John Glenn School Corporation, was absent from the meeting. Janet Carey was in attendance for Dick Reese. Dr. Jerry Thacker, Penn-Harris-Madison School Corporation was also absent.

III. Public Speakers

Mr. Mills asked if there was anyone present from the public who wished to speak. There were no speakers from the public.

IV. Adoption of the Agenda

Mr. Mills suggested that an amendment be made to the action agenda by changing number 09-0318-04 by removing the words *INTERLOCAL Agreement* and adding the word *by-laws*. He also suggested that item 09-0318-06 Permission for Executive Director to submit an Early Head Start Grant and an Expansion Grant for Head Start slots on behalf of the Consortium be added. A motion was made by Dr. Stahly and seconded by George Dyer. All were in favor.

V. Approval of Minutes

Mr. Mills asked if there were any comments regarding the minutes of the previous meeting. There were no comments. He then called for a motion for the approval of the minutes. A motion was made by Mr. Conner and seconded by Larry Phillips. All were in favor.

VI. Communication

A) Executive Director's Report

(As is enclosed in each Board packet)

B) Policy Council Chairperson's Report

(No report given)

C) Board Member's Communication

VII. Action Agenda

09-0318-01

Approval of Personnel Actions included in Human Resources Report

A motion for approval was made by George Dyer and seconded by Mr. DuBois. All were in favor.

09-0318-02

Approval of Distribution of Payroll, Summary of Action Expenditures

A motion for approval was made by Dr. Stahly and seconded by Mark Mow. All were in favor.

09-0318-03

Approval to Conduct an Annual Self Assessment

President Mills asked if there was any discussion on this item. There was no discussion.

A motion for approval was made by Larry Phillips and seconded by Joe Sabo. All were in favor.

09-0318-04

Approval of Amendment to Revise the Elkhart and St. Joseph Counties Head Start Consortium By-Laws

A motion for approval was made by Dr. Stahly and seconded by Mr. Dubois to accept this amendment. All were in favor.

09-0318-05

Approval of Head Start Finance Policy and Procedures

A motion for approval was made by Joe Sabo and seconded by George Dyer. All were in favor.

09-031-06

Approval to give Head Start Executive Director permission to submit an Early Head Start Grant and an Expansion Grant for Head Start slots on behalf of the Consortium.

President Mills asked if there was any discussion. Dr. Stahly expressed his excitement regarding this possibility. Mr. Mills also stated his pleasure at the thought of being able to service more children.

A motion for approval was made by Dr. Stahly and seconded by James Kapsa. All were in favor.

Before the adjournment, a gift of appreciation and a cake were given to Mr. Larry Phillips for his years of service to the Head Start Program. President Mills thanked him for all he had done for the Head Start Program. Kathy Guajardo, Executive Director, also thanked Mr. Phillips and shared with the group all the past experiences Mr. Phillips has had with the Head Start Program which included the Native Tribes

for the Head Start Program and also Head Start Programs in Minnesota. Mr. Phillips reiterated how important he felt the Head Start Program is to school corporations, parents, and children.

VIII. Adjournment

President Mills adjourned the meeting at 10:10 a.m.

IX. Closed Session – 8:30 A.M.

Respectfully submitted by
Gayle Garrage