

**Elkhart and St. Joseph Counties Head Start Consortium**  
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Toll Free: (866) 440-8843 Web site: [www.headstartesj.com](http://www.headstartesj.com)  
Kathy Guajardo, Executive Director

**May 20, 2009**

**10:00 A.M.**

**Consortium Board Meeting**

**I. Call To Order**

Steve Mills, President of the Consortium Board, called the meeting to order at 10:00 a.m.

**II. Roll Call**

President Steve Mills requested the roll call be taken.

Jim Conner	Middlebury Community Schools
Kathy Guajardo	Executive Director, Head Start
Steve Mills	School City of Mishawaka
John Arnett	Union-North United School Corporation
Dick Reese	John Glenn School Corporation
Jim Dubois	Baugo Community Schools
Joe Sabo	Wa-Nee Community Schools
Dr. Jerry Thacker	Penn-Harris-Madison School Corporation

Absent from the meeting: James Kapsa, South Bend Community School Corporation; Mark Mow, Elkhart Community Schools; Dr. Bruce Stahly, Goshen Community School Corporation; and, Tim Tahara sat in for George Dyer, Concord Community Schools.

Also present at the meeting was Amy Stekette sitting in for Alison Fox from Baker & Daniels Attorneys at Law.

**III. Public Speakers**

There were no public speakers present.

**IV. Adoption of the Agenda**

Mr. Mills requested a motion be made for the adoption of the agenda as presented. A motion was made by Jim Conner and seconded by Dr. Jerry Thacker. All were in favor.

**V. Approval of Minutes**

Mr. Mills asked if anyone had any comments or question regarding the minutes before voting on their approval. Joe Sabo made a motion to accept the minutes as presented. The motion was seconded by Jim DuBois. All were in favor.

**VI. Communication**

**A.) Executive Director's Report**

At the conclusion of the report, Mr. Mills congratulated the Head Start Office and everyone in the Program for making the recent evaluation go so well. He commented on how far we have

come from where the program was initially. Kathy then shared with the Board comments made by the evaluators complimenting the Board on what a great group they were to talk with, how comfortable they felt with the Board, and how well the Board articulated about the Head Start Program.

**B.) Policy Council Chairperson's Report**

No one was present from the Policy Council to give a report. Kathy did state that the members from the Peer Review had commented that the Policy Council was well trained and understood their responsibilities to the Head Start Program.

**C.) Board Member's Communication**

Mr. Reese further commented on how well the Head Start staff had done in organizing and getting ready for the Peer Review.

Mr. Mills also brought to everyone's attention that the next Board meeting will be held June 30<sup>th</sup> at 10:00 a.m.

**VII. Action Agenda**

**09-0520-01 Approval of Personnel Actions included in Human Resources Report**

A motion for approval was made by Dr. Thacker and seconded by Jim Conner. All were in favor.

**09-0520-02 Approval of Distribution of Payroll, Summary of Actual Expenditures**

A motion for approval was made by Dick Reese and seconded by Dr. Thacker. All were in favor.

**09-0520-03 Approval of the 2009-2010 School Calendar**

Mr. Mills asked if there were any comments or questions. Kathy stated that basically this just entails the start date and ending dates right now because she is still waiting for information from schools.

A motion for approval was made by Dick Reese and seconded by Joe Sabo. All were in favor. The start date for school for students will be August 31, 2009.

**VIII. Adjournment**

A motion for adjournment was made by Dr. Thacker and seconded by Jim Conner. All were in favor.

**IX. Closed Session**

**Respectfully Submitted by  
Gayle Garrage**

**Next Board meeting:  
June 30, 2009  
10:00 a.m.**

