

FINAL 5/23/23 THROUGH JULY 31, 2023

June 2023							Jul 2023
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
<p>4</p> <p>Notes: JT is JIMTOWN</p>	<p>5</p> <p>Hightscope Training 5-29<sup>th</sup> LAFAYETTE 8:30-3:30</p> <p>CD1 Training JT-8:00-3:00</p>	<p>6</p> <p>CD1 Training JT 8-3</p> <p>Computer Training 8:30-11:30 12:00-3:00</p>	<p>7</p> <p>EHS/CCP Training (Jimitown/Lafayette Merit) Conscious Discipline</p> <p>Program Managers-Health Training</p> <p>Civil Rights Training Grantee Staff</p>	<p>1</p> <p>Last Work Day for FACS</p>	<p>2</p>	<p>3</p>	
<p>11</p>	<p>12</p>	<p>13</p> <p>CD1 Training JT 8-3</p> <p>Computer Training 8:30-11:30 12:00-3:00</p>	<p>14</p> <p>CD1 Training JT 8-3</p> <p>EHS/CCP Training (Jimitown/Lafayette Merit) and EHS/CCP and all FACS Training on HEALTH</p> <p>Program Managers-Education</p>	<p>15</p> <p>CD 1 Training JT 8-3</p>	<p>16</p>	<p>17</p>	
<p>18</p>	<p>19</p> <p>Juneenth Holiday-Closed</p> <p>NO EHS/CCP STUDENTS DUE TO TRAINING WEEK</p>	<p>20</p> <p>CD Training JT 8-3 EHS/CCP</p> <p>Computer Training 8:30-11:30 12:00-3:00</p>	<p>21</p> <p>EHS/CCP Training (Jimitown/Lafayette Merit) Education Training</p> <p>Program Managers -ERSEA Parent Eng. Employee Handbook, Transportation, Fiscal, Facilities, etc.</p>	<p>22</p> <p>CD Training JT 8-3 EHS/CCP</p>	<p>23</p> <p>CD Training JT 8-3 EHS/CCP</p>	<p>24</p>	
<p>25</p>	<p>26</p>	<p>27</p> <p>Health Training for Program Managers</p>	<p>28</p> <p>EHS/CCP Training (Jimitown/Lafayette Merit) ERSEA Parent Eng. Employee Handbook, Transportation, Fiscal, Facilities, etc.</p> <p>Program Managers-Mental Health Training.</p>	<p>29</p> <p>Diversity Training 2:00-5:00 (All Managers)</p> <p>Diversity Training 2:00-5:00 (All Managers)</p>	<p>30</p>		

July 2023		Aug 2023					
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
1	2	3	4	5	6	7	8
9	10	11	12	13	14	15	16
17	18	19	20	21	22	23	24
25	26	27	28	29	30	31	

  

Sun	Mon	Tue	Wed	Thu	Fri	Sat
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	Notes:				

**July 2023**

◀ Jun 2023

Aug 2023 ▶

Notes:

2	3	4	5	6	7	8
	CLOSED	4th of July Holiday - Closed	CLOSED	CLOSED	CLOSED	
9	10	11	12	13	14	15
	Classrooms Resume (EHS/CCP Staff) EHS CCP FACS—set up files	Classrooms Resume (EHS/CCP Staff) EHS/CCP FACS FPA training	Classrooms Resume (EHS/CCP Staff) Highscope 2 <sup>nd</sup> group FACS meet w/ EHS/CCP Parents	2nd Home Visits (EHS/CCP Staff) Diversity Training 2:00-5:00 (All Managers)	2nd Home Visit until noon (EHS //CCP Staff) Childplus Training (Indy)	
16	17	18	19	20	21	22
	FACS Return to Work FACS Training WEEK Classrooms Resume (EHS/CCP Staff)	Classrooms Resume (EHS/CCP Staff) HS Files Ready	Classrooms Resume (EHS /CCP Staff)	Diversity Training 2:00-5:00 (All Managers) Classrooms Resume (EHS/CCP Staff)	Classrooms Resume (EHS/CCP Staff) Program Management Training for new managers.	
23	24	25	26	27	28	29
	Classrooms Resume (EHS/CCP Staff)	Classrooms Resume (EHS /CCP Staff) Super Sign-up day	Last day for (EHS/CCP) HS Files Read	1st HV EHS/CCP HS Files Ready	FACS Training w/ Dr. Charlie 1st HV until noon.	
30	31	Notes:				

**HIGHSCOPE GROUP 2 WILL BEGIN JULY 12 AND CONTINUE UNTIL JULY 28<sup>TH</sup>.**

◀ Jul 2023		August 2023					Sep 2023 ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
6	7	8	9	10	11	12	
Notes: Pre-Service Training will be held at Jimtown w/ the exception of Transportation Training for Health will be held at Lafayette.	Staff report to their classrooms and schedule home visits Classroom set up .  FACS meet w/ Families for FPA, CACFP	Home Visits -St. Joseph Co. Head Start Staff Elkhart Co. Head Start Staff Report to Jimtown for Education Training.	Home Visits  St. Joe. Co. Head Start Staff Report to Jimtown for Education Training.	Home Visits	Head Start Training Jimtown Breath Curriculum Safety, Transportation Training,	Head Start Training FACS must be back on location at noon on Friday.	
13	14	15	16	17	18	19	
	Program Managers meet w/ their teams. Environmental walk thru.  FACS meet w/ Families for FPA, CACFP	Classroom Prep. Or Home Visits	Classroom Prep	1st Day of Head Start			
20	21	22	23	24	25	26	
27	28	29	30	Notes:			

September 2023							Oct 2023 ▶
◀ Aug 2023	Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1 10 <sup>th</sup> day closure	2
<b>Notes:</b> <b>45 DAY REQUIREMENTS (HOME VISITS, DECA, DENVERS, HEALTH SCREENS)</b> <b>FACS—Family Partnerships, Family Outcomes, Policy Council Elections.</b>							
3	4 LABOR DAY SITES CLOSED	5 All EHS/CCP Files and 45 completed and FILED!	6 EHS/CCP Program Managers monitor the files and childplus.	7 FACS-Governance Training	8	9	
10	11	12 Content Area Managers monitor the files and childplus. Tuesday Management Meeting	13	14	15 10 <sup>th</sup> day closure 45 <sup>th</sup> DAY FOR EHS/CCP Monitoring completed. ALL HEAD START Files and 45 <sup>th</sup> day requirements completed for Head Start	16	
17	18 Head Start Program Managers monitor HS Files and Childplus. Skill Rubric Rating Sheet	19 Tuesday Management Meeting	20 CONSORTIUM BOARD MEETING	21	22	23	
24	25 Content Area Managers monitor HS Files and Childplus. Skill Rubric Rating Sheet	26 Tuesday Management Meeting Elkhart E-Learning Day	27	28 John Glenn Closed	29 John Glenn Closed 10 <sup>th</sup> day closure Advisory Council Meeting	30	

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 45 <sup>th</sup> DAY FOR HEAD START ALL monitoring completed for Head Start.	3 Tuesday Management Meeting	4	5	6 FACS-Conscious Discipline Training.	7
8	9	10 Tuesday Management Meeting	11	12 1 <sup>st</sup> Family Outcomes Due.	13 90 <sup>th</sup> DAY FILES COMPLETED EHS/CCP 10 <sup>th</sup> day closure FACS-Conscious Discipline Training.	14
15	16	17 Program Managers monitor files, lesson plans, COR, and childplus.	18 (SB record day) SB HS/EHS/CCP in. EHS/CCP Early Release Day to work on COR. LaVille E-Learning Day	19 FALL BREAKS SCM, SBCSC, UNION NORTH,	20 FALL BREAKS SCM, PHM, WANEE, J.GLENN, BAUGO, UNION NORTH, SBCSC, MIDDLEBURY	21
22	23 FALL BREAKS GOSHEN SCM WaNee MIDDLEBURY, PHM, J.GLENN, UNION NORTH, BAUGO, CONCORD	24 Tuesday Management Meeting	25 CONCORD	26 CONCORD, ELKHART	27 CONCORD, ELKHART 10 <sup>th</sup> day closure FACS-Conscious Discipline Training	28
29	30 90 DAY FOR EHS/CCP FALL BREAK-ELKHART	31 PARENT TEACHER CONFERENCES EHS/CCP Tuesday Management Meeting	Notes:			

Sun	Mon	Tue	Wed	Thu	Fri	Sat
Notes:			1 End of Quarter Early Release Day to work on COR. HEAD START	2	3 FACS- Conscious Discipline Training.	4
5	6	7 Tuesday Management Meeting	8 COR AND LETTER/D DUE for HEAD START Concord E-Learning Day	9 Program Managers monitor files, lesson plans, COR, and childplus.	10 10 <sup>th</sup> day closure FACS- Conscious Discipline Training.	11
12	13	14 Tuesday Management Meeting	15 CONSORTIUM BOARD MEETING. Content Area Managers monitor files and childplus HEAD START	16 90 <sup>th</sup> DAY FILES COMPLETED FOR HEAD START.	17 FACS- Conscious Discipline Training.	18
19	20 PARENT TEACHER CONFERENCES HEAD START Staff hours: 9:30-5:30 NO PTO or leaving early will be authorized.	21 PARENT TEACHER CONFERENCES HEAD START Staff hours regular day	22 THANKSGIVING BREAK	23 THANKSGIVING BREAK	24 THANKSGIVING BREAK	25
26	27	28	29	30	Notes:	

<b>December 2023</b>							Jan 2024 ▶
◀ Nov 2023	Sun	Mon	Tue	Wed	Thu	Fri	Sat
3						1	2
4	Content Area monitor files and childplus for HEAD START. .		5 Tuesday Management Meeting	6 Program Managers monitor files, lesson plans, COR, and childplus.	7 Elkhart E-Learning Day	8 10 <sup>th</sup> day closure	9
10			12 Tuesday Management Meeting	13	14	15	16
17			19 Tuesday Management Meeting	20 EARLY RELEASE DAY FOR ALL PROGRAMS 2 <sup>ND</sup> COR DUE. Head Start Letter ID Due.	21 WINTER BREAK BEGINS FOR THE FOLLOWING SITES SBCSC GOSHEN BAUGO	22 WINTER BREAK BEGINS FOR THE FOLLOWING SITES JGLENN ELKHART	23
24		25 WINTER BREAK BEGINS FOR THE FOLLOWING SITES WalNee PHM SCM UNION NORTH MIDDLEBURY CONCORD	26 HOLIDAY PAY FOR CHRISTMAS EVE.	27	28	29 HOLIDAY PAY FOR NEW YEAR'S EVE.	30
31							

January 2024							
◀ Dec 2023	Sun	Mon	Tue	Wed	Thu	Fri	Feb 2024 ▶
	1 NEW YEAR'S DAY HOLIDAY PAY	2 EHSICCP OPENS	3	4 GOSHEN RETURNS BAUGO RETURNS	5	6	
7 ALL HEAD START AND EHSICCP CLOSED JAN 8 <sup>TH</sup> FOR PROFESSIONAL DEVELOPMENT DAY.	8 WaNee returns SCM Returns PHM returns J. Glenn returns Concord returns Elkhart returns	9 Middlebury Returns Union North Returns SBCSC Returns.	10	11	12	13	
14	15 MILK DAY- HOLIDAY PAY	16	17 CONSORITUM BOARD MEETING	18 Tuesday Management Meeting	19	20	
21	22	23	24 2 <sup>nd</sup> Family Outcomes Report Due. Concord E-Learning Day	25	26	27	
28	29	30 Tuesday Management Meeting	31	<b>Notes:</b>			



# February 2024

◀ Jan 2024

Mar 2024 ▶

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<p><b>Notes: PARENT TEACHER CONFERENCES.</b></p> <p>EHS/CCP will have one sub assigned to do their PTC during the school day. Arrangements for working parents will be made after school hours and work with management to create schedules.</p>						
4	5	6 Tuesday Management Meeting	7	8	9	10
11	12	13 Tuesday Management Meeting	14	15 SCM-PTC PHM-PTC Goshen-PTC Middlebury-PTC J. Glenn-PTC Concord-PTC SBCSC- PTC Baugo-PTC	16 SCM-PTC PHM-PTC Goshen-PTC J. Glenn-PTC UN elearning- PTC for Head Start. WaNee PTC for Head Start Elkhart- closed Concord-closed SBCSC—PTC Baugo—PTC	17
18	19 PRESIDENT'S DAY OPEN PER SCHOOL CORP. Skill Rubric Rating Sheet	20	21	22 Tuesday Management Meeting	23	24
25	26 Skill Rubric Rating Sheet	27 Tuesday Management Meeting <b>MANAGERS WILL BRING IN ALL FAMILY FRIENDLY SURVEYS.</b>	28	29	Notes:	

# March 2024

Apr 2024 ▶

Sun	Mon	Tue	Wed	Thu	Fri	Sat
Notes:					1	2
3	4	5 Tuesday Management Meeting	6 Elkhart School E-Learning Early Release Day for EHS/CCP COR DAY	7	8	9
10	11	12 Tuesday Management Meeting	13 EHS/CCP 3 <sup>rd</sup> COR DUE	14	15	16
17	18 Union North Spring Break Week	19	20 Concord E-Learning Day	21	22	23
24	25 J. Glenn Spring Break Week	26	27	28	29 Elkhart Schools OPEN 30 All sites closed (Good Friday)	
31	Notes:					

Sun	Mon	Tue	Wed	Thu	Fri	Sat	
1	2	3	4	5	6		
	Spring Break Week except J. Glenn Union North Closed Monday only return Tues.	EHS/CCP will be open unless we have met most of the funded days. Announcement will occur mid-March.					
7	8	9	10	11	12	13	
		Tuesday Management Meeting			Early Release Day Head Start 3 <sup>rd</sup> COR and Letter ID Day entry		
14	15	16	17	18	19	20	
		#3 COR and Letter ID DUEI Elkhart E-Learning Day Tuesday Management Meeting					
21	22	23	24	25	26	27	
		Tuesday Management Meeting					
28	29	30	Notes:				
		Tuesday Management Meeting	FACS—KINDERGARTEN TRANSITION MONTH				

May 2024							Jun 2024 ▶
◀ Apr 2024	Sun	Mon	Tue	Wed	Thu	Fri	Sat
				3 <sup>rd</sup> Family Outcomes Report Due	2	3	4
5			7 SCM E-Learning Day Staff do 2 <sup>nd</sup> home visits. Tuesday Management Meeting	8	9	10	11
12			14 POTENTIAL LAST DAY FOR ALL DOUBLE SESSION CLASSROOMS (Tentative)	15 Consortium Board Meeting EHS/CCP Early Release Day 4 <sup>th</sup> COR Due	16	17	18
19			21	22 J. Glenn Last Day	23 HEAD START LAST DAY Middlebury Last Day WaNee Last Day UNorth Last Day	24	25
26		27 MEMORIAL DAY	28	29	30 Concord Last Day PHM Last Day Baugo Last Day for Head Start.	31 Elkhart Last Day Goshen Last Day SB Last Day SCM Last Day	

Notes:

June 2024							Jul 2024 ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
2	3	4	5 EHS/CCP Training Management Training	6	7	8	1
9	10	11	12 EHS/CCP Training Management Training	13	14	15	
16	17 Juneteenth Paid Holiday	18	19 EHS/CCP Training Management Training	20	21	22	
23	24	25	26 EHS/CCP Training Management Training	27	28	29	
30	Notes:						

EHS/CCP WILL BE OPEN MON, TUES, THURS, FRIDAY FOR SERVICES TO CHILDREN AND FAMILIES IN THE MONTH OF JUNE. CLOSURES ARE ON WEDS. FOR TRAINING AND JUNETEENTH HOLIDAY.

July 2024							Aug 2024 ▶	
◀ Jun 2024	Sun	Mon	Tue	Wed	Thu	Fri	Sat	
	1 EHS/CCP OPEN	2 EHS/CCP OPEN	3 EHS/CCP OPEN	4 EHS/CCP OPEN	5 July 4 <sup>th</sup> Holiday CLOSED	6 EHS/CCP CLOSED	6	
	7	8 EHS/CCP OPEN	9	10	11	12	13	
	14	15 EHS/CCP OPEN	16	17	18	19	20	
	21	22 EHS/CCP OPEN	23 EHS/CCP Last Day	24 2 <sup>nd</sup> HV	25 2 <sup>nd</sup> HV	26 Classroom closures	27	
28	29 Classroom set-up EHS/CCP	30 Classroom 1 <sup>st</sup> HV	31 Classroom 1 <sup>st</sup> HV	Notes: The Grantee Admin has the right to change the July dates based on days of services per the Head Start Performance Standards.				

August 2024