



Elkhart and St. Joseph Counties Head Start Consortium

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Dr. Kathy Guajardo, Executive Director

This institution is an equal opportunity provider

February 27, 2023

Regular Session – 3:00 p.m.

Board Meeting – In Person/Virtual

I. Call to Order

The meeting was called to order by Dr. Croner at 3:02 p.m. He then asked for roll call to be taken, we do have a quorum.

II. Roll Call

Present:	Dr. Scot Croner	Wa-Nee Community Schools – President – in person
	Dr. Angela Piazza	Union-North United Schools – in person
	Dr. Sarah Hickle	Board Representative, School City of Mishawaka – in person
	Dan Funston	Board Representative, Concord Community Schools – via zoom
	Dr. Steve Thalheimer	Elkhart Community Schools – in person
	Dr. Jerry Thacker	PHM Community Schools – in person
	Dr. Jason Snyder	Middlebury Community Schools - in person
	Tiffany Conley	Parent Policy Council Representative – in person
	Dr. Kathy Guajardo	Head Start Executive Director – in person
	Amy Fox	Attorney – via zoom
Absent:	Dr. Alan Metcalfe	Board Representative, Goshen Community
	Brandon White	Board Representative, SB Community School Corporation –
		Vice President
	Christopher Winchell	John Glenn Community Schools
	Byron Sanders	Baugo Community Schools

Also present at the meeting were Gregg Hixenbaugh, HR Consultant, via zoom, and Chris Gregorich, Business Manager, in person.

III. Public Speakers

None at this time.

IV. Adoption of the Agenda

It was mentioned that Action item 23-0227-10 will be tabled. A motion was made by Dr. Jerry Thacker and seconded by Dr. Sara Hickle to table the action. The motion for approval to adopt the agenda was made by Dr. Jerry Thacker and was seconded by Dr. Sara Hickle. All were in favor.

V. Approval of Minutes

The motion for approval was made by Dr. Jerry Thacker and was seconded by Dr. Steve Thalheimer. All were in favor.

Baugo Community Schools

Concord Community Schools

Elkhart Community Schools

John Glenn School Corporation

Goshen Community Schools

Middlebury Community Schools

Penn-Harris-Madison

School City of Mishawaka

South Bend Community Schools

Union-North United Schools

Wa-Nee Community School

VI. Communication:

A.) Executive Director's Report

As reported in the packet

B.) Policy Council Chairperson's Report

Tiffany stated they had their meeting and she appreciated the parents attending and their concerns they brought to the meeting.

C.) Board Member's Communication

None at this time.

VII. Action Agenda

23-0227-01 Approval of Distribution of Payroll, Summary of Actual Expenditures

The motion for approval was made by Dr. Jerry Thacker and was seconded by Tiffany Conley. All were in favor.

23-0227-02 Approval of Personnel Actions included in Human Resources Report

The motion for approval was made by Dr. Jerry Thacker and was seconded by Dr. Steve Thalheimer. All were in favor.

23-0227-03 Approval to Purchase a Vehicle as Equipment for Consortium needs from the ARP Funds

The motion for approval was made by Dr. Jerry Thacker and was seconded by Dr. Sara Hickle. All were in favor.

23-0227-04 Approval to Request a No Cost Extension of the Liquidation Period for the ARP and CRRSA Funds for all Consortium's Programs until March 31, 2024

The motion for approval was made by Dr. Steven Thalheimer and was seconded by Dr. Jason Snyder. All were in favor.

23-0227-05 Approval to for the Submission of the Early Head Start Childcare Partnership Funding Application

The motion for approval was made by Dr. Sara Hickle and was seconded by Dr. Jerry Thacker. All were in favor.

23-0227-06 Approval to Submit the Early Head Start Childcare Partnership COLA (Cost of Living Adjustment) and Quality Improvement Grants

The motion for approval was made by Dr. Jerry Thacker and was seconded by Tiffany Conley. All were in favor.

23-0227-07 Approval to Submit the Early Head Start and Head Start COLA (Cost of Living Adjustment) and Quality Improvement Grants

The motion for approval was made by Dr. Angela Piazza and was seconded by Dr. Jerry Thacker. All were in favor.

23-0227-08 Approval to Conduct an Annual Self-Assessment for the Consortiums Head Start Programs

The motion for approval was made by Dr. Steve Thalheimer and was seconded by Dr. Jerry Thacker. All were in favor.

23-0227-09 Approval to Prepare and Begin the Recruitment and Enrollment Process for the 2023-2024 School Year

The motion for approval was made by Dr. Sara Hickle and was seconded by Dr. Angela Piazza. All were in favor.

23-0227-10 Approval to Conduct Annual Board Elections

This agenda item was tabled for this meeting.

VIII. Adjournment

The motion for adjournment was made by Dr. Jerry Thacker and was seconded by Dr. Angela Piazza and the meeting was adjourned at 3:15 p.m.

Submitted by:

Chris Gregorich