



Elkhart and St. Joseph Counties Head Start Consortium

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Dr. Kathy Guajardo, Executive Director

This institution is an equal opportunity provider

January 20, 2021

Regular Session – 9:00 A.M.

Consortium Board Meeting - Virtual

Baugo Community Schools
Concord Community Schools
Elkhart Community Schools
John Glenn School Corporation
Goshen Community Schools
Middlebury Community Schools
Penn-Harris-Madison
School City of Mishawaka
South Bend Community Schools
Union-North United Schools
Wa-Nee Community School

I. Call to Order

The meeting was called to order by Jane Allen at 9:04 a.m. She then asked for roll call to be taken, we do have a quorum.

II. Roll Call

Present:	Jane Allen	Middlebury Community Schools - Chairperson
	Christopher Winchell	John Glenn Community Schools - Vice Chairperson
	Dr. Scot Croner	Wa-Nee Community Schools
	Mitch Mawhorter	Union-North United Schools
	Brandon White	Board Representative, SB Community School Corporation
	Dr. Jerry Thacker	PHM Community Schools
	Byron Sanders	Baugo Community Schools
	Jackeline Cazarez	Policy Council Parent Representative
	Dr. Kathy Guajardo	Head Start Executive Director
	Amy Fox	Attorney
	Gregg Hixenbaugh	HR Consultant
Absent:	Sarah Hickle	Board Representative, School City of Mishawaka
	Dan Funston	Concord Community Schools
	Dr. Steve Hope	Goshen Community Schools
	Sarita Stevens	Board Representative, Elkhart Community Schools

Also present at the meeting were Julie Beer, Concord Community Schools, and Chris Gregorich, Head Start Operations Manager.

III. Public Speakers

None at this time.

IV. Adoption of the Agenda

The motion for approval to adopt the agenda was made by Dr. Jerry Thacker and was seconded by Mitch Mawhorter. All were in favor.

V. Approval of Minutes

The motion for approval was made by Byron Sanders and was seconded by Dr. Scot Croner. All were in favor.

VI. Communication

A.) Executive Director's Report
As reported in the packet.

B.) Policy Council Chairperson's Report

Jackie stated that the first meeting went well, and she learned a lot.

C.) Board Member's Communication

None at this time.

VII. Action Agenda

- 21-0120-01 Approval of Distribution of Payroll, Summary of Actual Expenditures**
The motion for approval was made by Dr. Scot Croner and was seconded by Dr. Jerry Thacker. All were in favor.
- 21-0120-02 Approval of Personnel Actions included in Human Resources Report**
The motion for approval was made by Mitch Mawhorter and was seconded by Byron Sanders. All were in favor.
- 21-0120-03 Approval for the Submission of the One Time Supplemental Grant for the Renovations Needed at Jimtown**
The motion for approval was made by Dr. Scot Croner and was seconded by Christopher Winchell. All were in favor.
- 21-0120-04 Approval for a Non-Federal Match Waiver for the Supplemental Grant**
The motion for approval was made by Dr. Jerry Thacker and was seconded by Mitch Mawhorter. All were in favor.
- 21-0120-05 Approval to Conduct the Annual Self-Assessment**
The motion for approval was made by Christopher Winchell and was seconded by Brandon White. All were in favor.
- 21-0120-06 Approval to Submit all Federal Financial Reports to the Office of Head Start**
The motion for approval was made by Dr. Scot Croner and was seconded by Dr. Jerry Thacker. All were in favor.
- 21-0120-07 Approval to Allow the Grantee to Carry Over Funds Awarded Under the COVID 19 Grant that may be used to cover COVID costs within the Grant Cycle**
The motion for approval was made by Mitch Mawhorter and was seconded by Byron Sanders. All were in favor.

VIII. Adjournment

The motion for adjournment was made by Dr. Jerry Thacker and was seconded by Christopher Winchell and the meeting was adjourned at 9:33 a.m.

Submitted by:
Chris Gregorich