



Elkhart and St. Joseph Counties Head Start Consortium

245 North Lombardy, Door 1 ~ South Bend, IN 46619

Office Phone: (574) 393-5864 ~ Fax: (574) 283-8108

Toll – Free (866) 440 8843 Web site: www. headstartesj.com

Dr. Kathy Guajardo, Executive Director

This institution is an equal opportunity provider

September 16, 2020

Regular Session – 9:00 A.M.

Consortium Board Meeting - Virtual

Baugo Community Schools
Concord Community Schools
Elkhart Community Schools
John Glenn School Corporation
Goshen Community Schools
Middlebury Community Schools
Penn-Harris-Madison
School City of Mishawaka
South Bend Community Schools
Union-North United Schools
Wa-Nee Community School

I. Call to Order

The meeting was called to order by Jane Allen at 9:01 a.m. She then asked for roll call to be taken, we do have a quorum.

II. Roll Call

Present:	Jane Allen	Middlebury Community Schools - Chairperson
	Sarita Stevens	Board Representative, Elkhart Community Schools
	Dr. Scot Croner	Wa-Nee Community Schools
	Mitch Mawhorter	Union-North United Schools
	Dan Funston	Concord Community Schools
	Dr. C. Todd Cummings	South Bend Community School Corporation
	Sarah Hickle	Board Representative, School City of Mishawaka
	Dr. Steve Hope	Goshen Community Schools
	Byron Sanders	Baugo Community Schools
	Kari Bone	Policy Council Parent Representative
	Dr. Kathy Guajardo	Head Start Executive Director
	Amy Fox	Attorney
	Gregg Hixenbaugh	HR Consultant
Absent:	Christopher Winchell	John Glenn Community Schools - Vice Chairperson
	Dr. Jerry Thacker	PHM Community Schools

Also present at the meeting were Tim Davis, John Glenn Community Schools, arrived at 9:19 a.m. and Chris Gregorich, Head Start Operations Manager.

III. Public Speakers

None at this time.

IV. Adoption of the Agenda

The motion for approval to adopt the agenda was made by Mitch Mawhorter and was seconded by Dr. Scot Croner. All were in favor.

V. Approval of Minutes

The motion for approval was made by Byron Sanders and was seconded by Sara Hickle. All were in favor.

VI. Communication

A.) Executive Director's Report

As reported in the packet.

B.) Policy Council Chairperson's Report

None at this time.

C.) Board Member's Communication

None at this time.

VII. Action Agenda

20-0916-01 Approval of Distribution of Payroll, Summary of Actual Expenditures

The motion for approval was made by Mitch Mawhorter and was seconded by Dr. Scot Croner. All were in favor.

20-0916-02 Approval of Personnel Actions included in Human Resources Report

The motion for approval was made by Byron Sanders and was seconded by Mitch Mawhorter. All were in favor.

20-0916-03 Approval to Submit, by September 21, 2020, the Early Head Start Expansion and Partnership Application to include LaPorte County

I, Dr. Scot Croner, make the motion for approval and it was seconded by Dan Funston. All were in favor.

20-0916-04 Approval of the Early Head Start and Head Start Program Plans (Rules of Operations for Policy Council)

The motion for approval was made by Mitch Mawhorter and was seconded by Sarita Stevens. All were in favor.

VIII. Adjournment

The motion for adjournment was made by Kari Bone and was seconded by Byron Sanders and the meeting was adjourned at 9:30 a.m.

Submitted by:

Chris Gregorich