



Elkhart and St. Joseph Counties Head Start Consortium
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Dr. Kathy Guajardo, Executive Director
This institution is an equal opportunity provider

January 10, 2020

12:00 P.M.

Policy Council Meeting

I. Call to Order

The meeting was called to order at 12:08 p.m. by Keri Bone, Chairperson.

II. Roll Call

Keri requested the roll call be taken, it was stated that we have three excused and we do have a quorum.

Those present were:

Kari Bone	Policy Council Chairperson
Sonya DeSantis	Policy Council Vice Chairperson
Dayaunna Rhymes-Taylor	Policy Council Member Secretary
Cynthia Hernandez	Policy Council Member
Coleen Kimbler	Policy Council Member
Megan Faught	Policy Council Member
Thalia Garcia	Policy Council Member
Sarah Truex	Policy Council Member
Tanisha Breveard	Policy Council Member
Cynthia Victoria	Policy Council Member
Dr. Tom Neat	Policy Council Elkhart County Member at Large
Dr. Kathy Guajardo	Head Start Executive Director
Chris Gregorich	Head Start Operations Manager

Those absent were:

Marianne Dosmann	Policy Council Member - excused
April Sapp	Policy Council St. Joseph County Member at Large - excused
Sylvia Armstrong	Policy Council Member - excused
David Hancock	Policy Council Member
Claudia Marcela	Policy Council Member
Geovanna Juarez	Policy Council Member
Jason Gomez	Policy Council Member
Andrew Lamb	Policy Council Member
Valentine Mejias	Policy Council Member

III. Approval of Minutes

The motion for approval was made by Dr. Tom Neat and was seconded by Coleen Kimbler. All were in favor.

IV. Communication

(A.) Executive Director's Report

As included in packet.

(B.) Policy Council Chairperson's Report

(C.) Board Member's Communication

V. Action Agenda

- 20-0115-01 Approval of Distribution of Payroll, Summary of Actual Expenditures**
The motion for approval was made by Coleen Kimbler and was seconded by Sonya DeSantis. All were in favor.
- 20-0115-02 Approval of Personnel Actions included in Human Resources Report**
The motion for approval was made by Sonya DeSantis and was seconded by Coleen Kimbler. All were in favor.
- 20-0115-03 Approval for the Amendment of the Employee Handbook, Code of Conduct, Cell Phone Policy**
The motion for approval was made by Megan Faught and was seconded by Coleen Kimbler. All were in favor.
- 20-0115-04 Approval to Conduct an Annual Self-Assessment for all Consortium Programs**
The motion for approval was made by Megan Faught and was seconded by Tanisha Breveard. All were in favor.
- 20-0115-05 Approval to Submit the SF425**
The motion for approval was made by Sonya DeSantis and was seconded by Coleen Kimbler. All were in favor.

VI. New Business and Reports

VII. Adjournment

A motion for adjournment was made by Sonja DeSantis and seconded by Sarah Truex all were in favor. The meeting was adjourned at 1: 02p.m.

Submitted by:

Dayaunna Rhymes