



Elkhart and St. Joseph Counties Head Start Consortium
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Toll Free: (866) 440-8843 Web Site: www.headstartesj.com
Dr. Kathy Guajardo, Executive Director
This institution is an equal opportunity provider

March 13, 2020

12:00 P.M.

Policy Council Meeting

I. Call to Order

The meeting was called to order at 12:15 p.m. by Kari Bone, Chairperson.

II. Roll Call

Kari requested the roll call be taken, it was stated that we have 6 excused and we do have a quorum.

Those present were:

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|------------------------|---|
| Kari Bone | Policy Council Chairperson |
| Sonya DeSantis | Policy Council Vice Chairperson |
| Dayaunna Rhymes-Taylor | Policy Council Member Secretary |
| Coleen Kimbler | Policy Council Member |
| Megan Faught | Policy Council Member |
| Brandy McGhee | Policy Council Member |
| Cynthia Victoria | Policy Council Member |
| Dr. Tom Neat | Policy Council Elkhart County Member at Large |
| Dr. Kathy Guajardo | Head Start Executive Director |
| Oralia Castro | Head Start – Accounting Department |

Those absent were:

| | |
|--------------------|--|
| Cynthia Hernandez | Policy Council Member - excused |
| Marianne Dosmann | Policy Council Member - excused |
| Thalia Garcia | Policy Council Member - excused |
| Tanisha Breveard | Policy Council Member - excused |
| April Sapp | Policy Council St. Joseph County Member at Large - excused |
| Sarah Truex | Policy Council Member - excused |
| Victoria Valera | Policy Council Member |
| Courtney Schmucker | Policy Council Member |

III. Approval of Minutes

The motion for approval was made by Brandy McGhee and was seconded by Dr. Tom Neat. All were in favor.

IV. Communication

- (A.) **Executive Director's Report**
As included in packet.
- (B.) **Policy Council Chairperson's Report**
- (C.) **Board Member's Communication**

Action Agenda

- 20-0318-01 Approval of Distribution of Payroll, Summary of Actual Expenditures**
The motion for approval was made by Coleen Kimbler and was seconded by Sonya DeSantis. All were in favor.
- 20-0318-02 Approval of Personnel Actions included in Human Resources Report**
The motion for approval was made by Coleen Kimbler and was seconded by Cynthia Victoria. All were in favor.
- 20-0318-03 Approval to Submit the Early Head Start Child Care Partnership Grant for the funding Year beginning August 1, 2020 - July 31, 2021 to the Office of Head Start**
The motion for approval was made by Sonya DeSantis and was seconded by Coleen Kimbler. All were in favor.

V. New Business and Reports

VI. Adjournment

A motion for adjournment was made by Coleen Kimbler and seconded by Cynthia Victoria. All were in favor. The meeting was adjourned at 12:54 p.m.

Submitted by:

Dayaunna Rhymes