



Elkhart and St. Joseph Counties Head Start Consortium  
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Dr. Kathy Guajardo, Executive Director  
*This institution is an equal opportunity provider*

May 15, 2020

12:00 P.M.

### Policy Council Meeting – Virtual

#### I. Call to Order

The meeting was called to order at 12:09 p.m. by Kari Bone, Chairperson.

#### II. Roll Call

Kari requested the roll call be taken, it was stated that we have 2 excused and we do have a quorum.

##### Those present were:

|                    |  |
|--------------------|--|
| Kari Bone          | Policy Council <b>Chairperson</b>                |
| Sonya DeSantis     | Policy Council <b>Vice Chairperson</b>           |
| Megan Faught       | Policy Council Member                            |
| Courtney Schmucker | Policy Council Member                            |
| Marianne Dosmann   | Policy Council Member                            |
| Sarah Truex        | Policy Council Member                            |
| Tanisha Breveard   | Policy Council Member                            |
| Brandy McGhee      | Policy Council Member                            |
| Dr. Tom Neat       | Policy Council Elkhart County Member at Large    |
| April Sapp         | Policy Council St. Joseph County Member at Large |
| Dr. Kathy Guajardo | Head Start Executive Director                    |
| Chris Gregorich    | Head Start Operations Manager                    |

##### Those absent were:

|                        |  |
|------------------------|--|
| Dayaunna Rhymes-Taylor | Policy Council Member <b>Secretary</b> |
| Cynthia Hernandez      | Policy Council Member                  |
| Victoria Valera        | Policy Council Member - excused        |
| Thalia Garcia          | Policy Council Member - excused        |
| Cynthia Victoria       | Policy Council Member                  |

#### III. Approval of Minutes

The motion for approval was made by April Sapp and was seconded by Sonya DeSantis. All were in favor.

#### IV. Communication

##### (A.) Executive Director's Report

As included in packet.

##### (B.) Policy Council Chairperson's Report

None at this time.

##### (C.) Board Member's Communication

None at this time.

## Action Agenda

- 20-0520-01 Approval to Submit the Early Head Start/Head Start COLA Grant**  
The motion for approval was made by April Sapp and was seconded by Sara Truex. All were in favor.
- 20-0520-02 Approval to Submit the Early Head Start Child Care Partnership COLA Grant**  
The motion for approval was made by Sara Truex and was seconded by Sonya DeSanis. All were in favor.
- 20-0520-03 Approval to Submit to the Office of Head Start the Early Head Start and Head Start Continuation Grant Application and Training and Technical Assistance Grant Application (T/TA) for Fiscal Year November 1, 2020 - October 31, 2021. Based on participation through communication, reports, recommendations, and meetings**  
I, April Sapp, make the motion for approval and was seconded by Marianne Dosmann. All were in favor.
- 20-0520-04 Approval to Submit the Early Head Start Child Care Partnership Quality Improvement Funding Grant**  
The motion for approval was made by Sonya DeSanis and was seconded by April Sapp. All were in favor.
- 20-0520-05 Approval to Request a Non-Federal Share Waiver for the Early Head Start Childcare Partnership Grant for the Grant year of beginning August 1, 2019 - July 31, 2020**  
The motion for approval was made by Marianne Dosmann and was seconded by Sonya DeSanis. All were in favor.
- 20-0520-06 Approval to Request a Non-Federal Share Waiver for the Early Head Start and Head Start Grant for the grant year beginning November 1, 2019 - October 31, 2020**  
The motion for approval was made by Marianne Dosmann and was seconded by April Sapp. All were in favor.
- 20-0520-07 Approval to Submit the Early Head Start Child Care Partnership Quality Improvement Funding Grant**  
The motion for approval was made by Marianne Dosmann and was seconded by Tanisha Breveard. All were in favor.
- 20-0520-08 Approval to Submit the Early Head Start Child Care Partnership Quality Improvement Funding Grant**  
The motion for approval was made by April Sapp and was seconded by Sonya DeSantis. All were in favor.
- 20-0520-09 Approval of the Self-Assessment for the Early Head Start, Early Head Start Childcare Partnership, and Head Start for fiscal year ending July 31, 2020**  
The motion for approval was made by Marianne Dosmann and was seconded by April Sapp. All were in favor.

### V. New Business and Reports

None at this time.

### VI. Adjournment

A motion for adjournment was made by April Sapp and seconded by Marianne Dosmann. All were in favor. The meeting was adjourned at 12:55 p.m.

Submitted by:

Chris Gregorich