



Elkhart and St. Joseph Counties Head Start Consortium
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Web Site: www.headstartesj.com
Dr. Kathy Guajardo, Executive Director
This institution is an equal opportunity provider

December 8, 2023

10:00 A.M.

Policy Council Meeting – In Person/Virtual

I. Call to Order:

The meeting was called to order at 10:06 a.m. by Ashley McCallum, Chairperson. The motion was made by Dr. Neat and was seconded by Karla Canniff. All were in favor.

II. Roll Call

Ashley requested the roll call be taken, we have one excused absence and we do have a quorum.

Those present were:

Ashley McCallum	Policy Council Chairperson
Karla Canniff	Policy Council Vice Chairperson
Denise Greer	Policy Council Secretary – arrived at 10:17 a.m.
Rhanda Brinkley	Policy Council Member – via zoom
Jessica Borrego	Policy Council Member
Mariuska Yarimar Castro Vargas	Policy Council Member
Alma Gomez Mora	Policy Council Member – via zoom
Kariann Wogomon	Policy Council Member
Yasmeen Burnett	Policy Council Member
Jocelynn Walker	Policy Council Member
Jennifer Talboom	Policy Council Member
Dr. Tom Neat	Policy Council Elkhart County Member at Large
Dr. Kathy Guajardo	Head Start Executive Director
Chris Gregorich	Head Start Business Manager – via zoom
Greg Robertson	Governance Consultant

Those absent were:

Margaret Tam	Policy Council Member - excused
Selena Portillo	Policy Council Member
Tiffany Conley	Policy Council Member
Lafemme Wilson	Policy Council Member
Hope Holland	Policy Council Member
Nicole Roeder-Chisholm	Policy Council St. Joseph County Member at Large

III. Approval of Minutes

The motion to table the minutes for the November 17, 2023 training was made by Dr. Neat and was seconded by Karla Canniff. All were in favor. The motion for approval on the minutes presented in the packet was made by Dr. Neat and was seconded by Jennifer Talboom. All were in favor.

IV. Communication

(A.) Executive Director's Report

As included in packet.

(B.) Policy Council Chairperson's Report

None at this time.

(C.) Board Member's Communication

None at this time.

Action Agenda

23-1208-01 Approval of Distribution of Payroll, Summary of Actual Expenditures

The motion for approval was made by Ashley McCallum and was seconded by Karla Canniff. All were in favor.

23-1208-02 Approval of Personnel Actions included in Human Resources Report

The motion for approval was made by Kariann Wogomon and was seconded by Karla Canniff. All were in favor.

V. New Business and Reports

There was some discussion on what Head Start is doing to prepare children on Science of Reading along with call offs with the staff and the effects.

VI. Adjournment

A motion for adjournment was made by Ashley McCallum and seconded by Jocelynn Walker. All were in favor. The meeting was adjourned at 11:00 a.m.

Submitted by:

Denise Greer
Policy Council Secretary