



Elkhart and St. Joseph Counties Head Start Consortium  
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Dr. Kathy Guajardo, Executive Director  
*This institution is an equal opportunity provider*

February 19, 2021

11:00 A.M.

**Policy Council Meeting – Virtual**

**I. Call to Order**

The meeting was called to order at 11:09 a.m. by Jackeline Cazarez, Chairperson.

**II. Roll Call**

Jackeline requested the roll call be taken, it was stated that we have two excused absences and we do have a quorum.

**Those present were:**

Jackeline Cazarez	Policy Council <b>Chairperson</b>
Sarah Hunter	Policy Council <b>Secretary</b>
David Hancock	Policy Council Member
Hali Dean	Policy Council Member
Nancy Crump	Policy Council Member
Claudia Morales	Policy Council Member
Gabriela Del Real	Policy Council Member
Dr. Tom Neat	Policy Council Elkhart County Member at Large
Dr. Kathy Guajardo	Head Start Executive Director
Chris Gregorich	Head Start Operations Manager

**Those absent were:**

Kelly Gates	Policy Council Member
Kasandra Yobbe	Policy Council Member
Tiara Woods	Policy Council Member
Amber Wotring	Policy Council Member
Taylor Ferguson	Policy Council Member
Lykecha Thomas	Policy Council Member
Brandi Dye	Policy Council Member
Alexis Theriot	Policy Council Member
Jill Sheldon	Policy Council Member
Jennifer Thode	Policy Council <b>Vice Chairperson</b> - excused
Tina Gemmer	Policy Council Member – excused

**III. Approval of Minutes**

The motion for approval was made by Dr. Tom Neat and was seconded by David Hancock. All were in favor.

#### **IV. Communication**

- (A.) Executive Director's Report**  
As included in packet.
- (B.) Policy Council Chairperson's Report**  
None at this time.
- (C.) Board Member's Communication**  
None at this time.

#### **Action Agenda**

- 21-0219-01      Approval of Distribution of Payroll, Summary of Actual Expenditures**  
The motion for approval was made by Sarah Hunter and was seconded by Hali Dean. All were in favor.
- 21-0219-02      Approval of Personnel Actions included in Human Resources Report**  
The motion for approval was made by Sarah Hunter and was seconded by Gabirela Del Real. All were in favor.

#### **V. New Business and Reports**

Next meeting March 12, 2021 at 11:00 a.m.

#### **VI. Adjournment**

A motion for adjournment was made by Sarah Hunter and seconded by David Hancock. All were in favor. The meeting was adjourned at 11:35 a.m.

Submitted by:

Sarah Hunter