



Elkhart and St. Joseph Counties Head Start Consortium
245 North Lombardy, Door 1, South Bend, IN 46619
Office Phone: (574) 393-5864 Fax: (574) 283-8108
Web Site: www.headstartesj.com
Dr. Kathy Guajardo, Executive Director
This institution is an equal opportunity provider

February 9, 2024

11:00 A.M.

Policy Council Meeting – In Person/Virtual

I. Call to Order:

The meeting was called to order at 11:04 a.m. by Ashley McCallum, Chairperson. The motion was made by Dr. Neat and was seconded by Jennifer Talboom. All were in favor.

II. Roll Call

Ashley requested the roll call be taken, we have three excused absence and we do have a quorum.

III. Those present were:

Ashley McCallum	Policy Council Chairperson
Karla Canniff	Policy Council Vice Chairperson – via zoom
Denise Greer	Policy Council Secretary
Rhanda Brinkley	Policy Council Member
Margaret Tam	Policy Council Member – via zoom
Mariuska Yarimar Castro Vargas	Policy Council Member – via zoom
Kariann Wogomon	Policy Council Member
Yasmeen Burnett	Policy Council Member – via zoom
Jennifer Talboom	Policy Council Member
Dr. Tom Neat	Policy Council Elkhart County Member at Large
Dr. Kathy Guajardo	Head Start Executive Director
Chris Gregorich	Head Start Business Manager – via zoom
Greg Robertson	Governance Consultant – via zoom

Those absent were:

Jessica Borrego	Policy Council Member - excused
Selena Portillo	Policy Council Member
Alma Gomez Mora	Policy Council Member - excused
Tiffany Conley	Policy Council Member
Maryah Cutler	Policy Council Member
Lafemme Wilson	Policy Council Member
Jocelynn Walker	Policy Council Member
Hope Holland	Policy Council Member
Nicole Roeder-Chisholm	Policy Council St. Joseph County Member at Large - excused

IV. Approval of Minutes

The motion for approval on the minutes was made by Dr. Neat and was seconded by Jennifer Talboom. All were in favor.

V. Communication

- (A.) Executive Director’s Report**
As included in packet.
- (B.) Policy Council Chairperson’s Report**
None at this time.
- (C.) Board Member’s Communication**
None at the time.

Action Agenda

- 24-0209-01 Approval of Distribution of Payroll, Summary of Actual Expenditures**
The motion for approval was made by Margaret Tam and was seconded by Kariann Wogomon. All were in favor.
- 24-0209-02 Approval of Personnel Actions included in Human Resources Report**
The motion for approval was made by Jennifer Talboom and was seconded by Rhanda Brinkley. All were in favor.

VI. New Business and Reports

None at this time.

VII. Adjournment

A motion for adjournment was made by Denise Greer and seconded by Rhanda Brinkley. All were in favor. The meeting was adjourned at 12:13 p.m.

Submitted by:

Denise Greer
Policy Council Secretary