



Elkhart and St. Joseph Counties Head Start Consortium
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Web Site: www.headstartesj.com
Dr. Kathy Guajardo, Executive Director
This institution is an equal opportunity provider

March 11, 2022

12:00 P.M.

Policy Council Meeting – Virtual

I. Call to Order

The meeting was called to order at 12:05 p.m. by Patrick Howard, Chairperson.

II. Roll Call

Patrick requested the roll call be taken, it was stated that we have one excused absence and we do have a quorum.

Those present were:

Patrick Howard	Policy Council Chairperson
Tiffany Cruz	Policy Council Member
Stacey Hayden	Policy Council Member
Audriana Howard	Policy Council Member
Coorrie Neal	Policy Council Member
Angel Abshire	Policy Council Member
Latifah Gillam	Policy Council Member – arrived at 12:10 p.m.
Dr. Tom Neat	Policy Council Elkhart County Member at Large
Dr. Kathy Guajardo	Head Start Executive Director
Chris Gregorich	Head Start Business Manager
Greg Robertson	Governance Consultant

Those absent were:

Reyna Gutierrez	Policy Council Vice Chairperson
Elaiyh Pruit	Policy Council Secretary
Tajamie McNeal	Policy Council Member
Tiara Love	Policy Council Member
Emily Nissen	Policy Council Member
Taylor Ferguson	Policy Council Member - excused
Nubia Altamirando	Policy Council Member

III. Approval of Minutes

The motion for approval was made by Dr. Tom Neat and was seconded by Angel Abshire. All were in favor.

IV. Communication

(A.) Executive Director’s Report

As included in packet.

(B.) Policy Council Chairperson’s Report

Mr. Howard discussed that at the January 19, 2022 meeting they talked about the vaccination requirements for teachers and staff. Dr. Guajardo will follow up with the school corporations if children two and under will still need to wear masks. Head Start is not required to wear masks.

(C.) Board Member’s Communication

None at this time.

Action Agenda

- 22-0316-01 Approval of Distribution of Payroll, Summary of Actual Expenditures**
The motion for approval was made by Stacey Hayden and was seconded by Tiffany Cruz. All were in favor.
- 22-0316-02 Approval of Personnel Actions included in Human Resources Report**
The motion for approval was made by Stacey Hayden and was seconded by Audriana Howard. All were in favor.
- 22-0316-03 Approval to Seek Approval for the \$49,000.00 plus, 2020 - 2021 Head Start and Early Head Start Carryover to the 2022 - 2023 Grant Period**
The motion for approval was made by Dr. Tom Neat and was seconded by Stacey Hayden. All were in favor.
- 22-0316-04 Approval for the Submission of the Funding Application for Early Head Start Child Care Partnership**
The motion for approval was made by Stacey Hayden and was seconded by Angel Abshire. All were in favor.
- 22-0316-05 Approval to Request for Non-Federal Share Waiver to be Submitted with the 2022-2023 Early Head Start Child Care Partnership Funding Application**
The motion for approval was made by Stacey Hayden and was seconded by Angel Abshire. All were in favor.
- 22-0316-06 Approval to Accept the Self-Assessment Document with the Quality Improvement Plan**
The motion for approval was made by Stacey Hayden and was seconded by Tiffany Cruz. All were in favor.
- 22-0316-07 Approval to Submit the Goals and Objectives for the Funding Application for Early Head Start Child Care Partnership**
The motion for approval was made by Angel Abshire and was seconded by Coorrie Neal. All were in favor.

V. New Business and Reports

None at this time.

VI. Adjournment

A motion for adjournment was made by Angel Abshire and seconded by Stacey Hayden. All were in favor. The meeting was adjourned at 1:12 p.m.

Submitted by:

Chris Gregorich