



Elkhart and St. Joseph Counties Head Start Consortium
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Dr. Kathy Guajardo, Executive Director
This institution is an equal opportunity provider

March 12, 2021

11:00 A.M.

Policy Council Meeting – Virtual

I. Call to Order

The meeting was called to order at 11:06 a.m. by Jennifer Thode, Vice Chairperson.

II. Roll Call

Jennifer requested the roll call be taken, it was stated that we have two excused absences and we do have a quorum.

Those present were:

Jennifer Thode	Policy Council Vice Chairperson
Sarah Hunter	Policy Council Secretary
Gabriela Del Real	Policy Council Member
Hali Dean	Policy Council Member
Nancy Crump	Policy Council Member
Tina Gemmer	Policy Council Member
Kelly Gates	Policy Council Member
Brandi Dye	Policy Council Member
Dr. Tom Neat	Policy Council Elkhart County Member at Large
Dr. Kathy Guajardo	Head Start Executive Director
Chris Gregorich	Head Start Operations Manager

Those absent were:

Jackeline Cazarez	Policy Council Chairperson - excused
Claudia Morales	Policy Council Member
David Hancock	Policy Council Member
Lykecha Thomas	Policy Council Member - excused
Jill Sheldon	Policy Council Member
Taylor Ferguson	Policy Council Member
Alexis Theriot	Policy Council Member
Amber Wotring	Policy Council Member
Kasasandra Yobbe	Policy Council Member
Tiara Woods	Policy Council Member

III. Approval of Minutes

The motion for approval was made by Dr. Tom Neat and was seconded by Kelly Gates. All were in favor.

IV. Communication

- (A.) **Executive Director's Report**
As included in packet.
- (B.) **Policy Council Chairperson's Report**
None at this time.
- (C.) **Board Member's Communication**
None at this time.

Action Agenda

A motion was made by Dr. Tom Neat to amend the agenda to add 21-0317-05 the Submission of the COLA Grant and seconded by Gabriela Del Real.

- 21-0317-01 Approval of Distribution of Payroll, Summary of Actual Expenditures**
The motion for approval was made by Sarah Hunter and was seconded by Gabriella De Real. All were in favor.
- 21-0317-02 Approval of Personnel Actions included in Human Resources Report**
The motion for approval was made by Hail Dean and was seconded by Kelly Gates. All were in favor.
- 21-0317-03 Approval of for the Goals and Objectives for School Readiness**
The motion for approval was made by Sarah Hunter and was seconded by Kelly Gates. All were in favor.
- 21-0317-04 Approval for the Submission for the Early Head Start Child Care Partnership Funding Application**
The motion for approval was made by Kelly Gates and was seconded by Gabriella De Real. All were in favor.
- 21-0317-05 Approval for the Submission for the COLA (Cost of Living Adjustment) For the Head Start, Early Head Start, and Early Head Start ChildCare Partnership Continuation Funding Application**
The motion of approval was made by Sarah Hunter and was seconded by Hali Dean. All were in favor.

V. New Business and Reports

Next meeting to be determined.

VI. Adjournment

A motion for adjournment was made by Kelly Gates and seconded by Sarah Hunter. All were in favor. The meeting was adjourned at 11:36 a.m.

Submitted by:

Sarah Hunter