



Elkhart and St. Joseph Counties Head Start Consortium
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Dr. Kathy Guajardo, Executive Director
This institution is an equal opportunity provider

June 14, 2024

10:00 A.M.

Policy Council Meeting – In Person/Virtual

I. Call to Order:

The meeting was called to order at 10:05 a.m. by Ashley McCallum, Chairperson. The motion was made by Karla Canniff and was seconded by Rhanda Brinkley All were in favor.

II. Roll Call

Ashley requested the roll call be taken, we have three excused absence and we do have a quorum.

III. Those present were:

Ashley McCallum	Policy Council Chairperson – in person
Karla Canniff	Policy Council Vice Chairperson – in person
Denise Greer	Policy Council Secretary – in person – arrived at 10:17 a.m.
Rhanda Brinkley	Policy Council Member – in person
Jessica Borrego	Policy Council Member – via zoom
Kariann Wogomon	Policy Council Member – via zoom
Dr. Tom Neat	Policy Council Elkhart County Member at Large – in person
Nicole Roeder-Chisholm	Policy Council St. Joseph County Member at Large – in person – arrived 10:25 a.m.
Dr. Kathy Guajardo	Head Start Executive Director – in person
Chris Gregorich	Head Start Business Manager – via zoom
Greg Robertson	Governance Consultant – in person

Those absent were:

Margaret Tam	Policy Council Member – excused
Mariuska Yarimar Castro Vargas	Policy Council Member - excused
Alma Gomez Mora	Policy Council Member
Tiffany Conley	Policy Council Member
Yasmeen Burnett	Policy Council Member
Jennifer Talboom	Policy Council Member - excused

IV. Approval of Minutes

The motion for approval on the minutes was made by Karla Canniff and was seconded by Rhanda Brinkley. All were in favor.

V. Communication

- (A.) Executive Director’s Report**
As included in packet.
- (B.) Policy Council Chairperson’s Report**
None at this time.
- (C.) Board Member’s Communication**
None at this time.

Action Agenda

- 24-0614-01 Approval of Distribution of Payroll, Summary of Actual Expenditures**
The motion for approval was made by Karla Canniff and was seconded by Rhanda Brinkley All were in favor.
- 24-0614-02 Approval of Personnel Actions included in Human Resources Report**
The motion for approval was made by Karla Canniff and was seconded by Denise Greer. All were in favor.
- 24-0614-03 Approval of the Corrective Plan for the Jimtown Incident**
The motion for approval was made by Karla Canniff and was seconded by Nicole Roeder All were in favor, knowing that a correction will be made to the deficiency.
- 24-0614-04 Approval to Accept the CAP for the Area of Non-Compliance**
The motion for approval was made by Rhanda Brinkley and was seconded by Karla Canniff. All were in favor.

VI. New Business and Reports

None at this time.

VII. Adjournment

A motion for adjournment was made by Ashley McCallum and all were in favor The meeting was adjourned at 11:00 a.m.

Submitted by:

Denise Greer
Policy Council Secretary